

BERG VISSER

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Citizenship: U.S. Citizen

Veterans' Preference: No

Federal Civilian Status: No

SUMMARY

Recent Global Affairs graduate with hands-on experience in refugee and displacement programs and a long-term interest in international policy, governance, and diplomacy. Proven ability to manage complex caseloads, build stakeholder partnerships, and develop data-driven tools in fast-paced environments. Brings a cross-cultural perspective shaped by lived experience across multiple countries and a strong foundation in international relations, conflict resolution, and intercultural communication.

EDUCATION

George Mason University

January 2024 – May 2026

B.A., Global Affairs; Concentration in Global Governance, Cum Laude, Fairfax, VA

- GPA: 3.65 / 4.00 (130 credit hours completed)
- Honors: Multi-semester Dean's List Recipient (2024–2026)
- Relevant Coursework: Conflict Resolution & Analysis, International Relations Theory, Foundations of Intercultural Communication

WORK EXPERIENCE

International Rescue Committee

September 2025 – January 2026

Economic Empowerment Intern, Silver Spring, MD

Hours/week: 35

- Managed individualized case portfolios for refugees, asylees, and SIV holders, ensuring compliance with state and federal program requirements amid a rapidly shifting immigration policy environment.
- Developed an Excel-based tracking tool to organize client documentation across internal and external databases, improving data accuracy and program reporting.
- Conducted outreach to community organizations and employers to expand employment opportunities for clients.

Afghan Refugee Mentorship Program

June 2024 – September 2024

Intern, Alexandria, VA

Hours/week: 25

- Facilitated English language sessions, SOL preparation, and cultural orientation workshops for Afghan refugee youth across a large, diverse cohort of newly arrived children and families.
- Developed proposals for extracurricular programs and activities, including budgeting and community outreach, to expand opportunities for program participants.
- Collaborated with program leads to document participant progress and identify community resources to address specialized resettlement and integration needs.

Jersey Mike's

September 2018 – November 2024

General Manager, Ashburn, VA

Hours/week: Avg. 40 (range 30–50)

- Oversaw daily operations, including budgeting, scheduling, inventory, and team supervision for 15+ employees.
- Recruited, trained, and developed staff to ensure performance and retention.
- Developed an Excel-based labor tracking tool to automate scheduling calculations, replacing a manual process and improving operational efficiency.
- Selected to assist with opening new stores in Maine, establishing operational workflows, and training local teams.

SKILLS

- Data & Operations: Excel (Formula-Driven Tracking Tools & Data Organization), Database Management (MORA & ETO), Program Logistics
- Policy & Analysis: Program Compliance (Refugee & Asylee Programs), Qualitative & Quantitative Research, Stakeholder Outreach, Program Evaluation
- Communication: Intercultural Communication, Technical Writing, Program Documentation